

## **Committee Meeting – COVID 19 issues**

### **To be discussed 4 April 2020 – 4pm**

#### **Re – Re-Opening**

- Refer to Tennis NSW announcement of 1/4/2020.
- How should this work? Discussion points – social distancing rules, ongoing cleaning, book-a-court use, managing timeslots, how to accommodate families of 4, closing bathrooms, bubblers, sanitization stations etc.
- Who should we limit this to?
- Cost of court-hire? Coaches and Members?
- Council have agreed for us to continue as long as we adhere to Federal and State Government guidelines.
- Communications to members

NB: I have invited Maurice to join us to give an update on other clubs and how they are operating.

#### **Staff & Coaches**

- Coaches were instructed as per our decisions last week. With new changes to tennis rearrangements as at 1/4/2020, coaches can resume private coaching lessons under a managed way.
- Jackie has registered her, Bonny, Jenny and Bella for the Job Keeper package. I have attached material from PKF regarding this for your reading, however we would need to continue to pay staff at \$1500 each until we are reimbursed in May 2020. It basically does not cost us any monies from now until 30/9/2020 to employ staff if our income continues to at 30% below the same month revenues for last year.
- An outline of jobs was listed in notes of 28/3/2020.

#### **Updated Financial Position**

- Over the past week we have obtained the following:
  - Insurance claims of \$39,700.
  - Payment of salaries via Federal Govt Job Keeper program that will commence in May and cover us for 6 months.
  - Council to waive rental payments to 30 June 2020, approx. saving of \$1200
  - Tax incentives, minimum \$20,000 credit to cover IAS payments over the next 3 BAS quarters.
  - Current total cash reserves \$39,373.
  - Creditors payable \$16,487/Debtors \$8,573. We also are required to pay \$2,200 for draft plans when they are finalised.

## Infrastructure

- Insurance claim for the Court 10&11 wall has been declined. I have attached updated report for your reading - feedback required before I forward this to Council.
- Insurance claim that we did obtain includes – Court 12 fencing at a cost of \$25,000, Pathways and fencing behind courts 10 & 11 at \$10,250, temporary fencing at \$300, and the replacement of umpire chairs of \$3,400.
- LED Lighting quote from same supplier to Wyong is attached. In speaking with Dan Watts, a further quote will be provided before our meeting to look at undertaking courts 5-9 including new poles that would support 1350w lights. 900w lights have been quoted on existing poles. Obtaining lighting materials would take 6-8 weeks and install up to 3 days.
- We need to be smart about our spends so we can obtain the maximum rebates however we should also acknowledge the need to refence court 12 given the rust and bends in the fencing.
- Court-rebates provided by TA are as follows we would be eligible for a 30% rebate on LED's should the same program exist in the 20/21 financial year. No rebates exist for replacing fencing.